

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



November 30, 2015 Meeting

Selectmen present: Carol Jameson, Kathryn McWhirk and Christin Daugherty

Meeting opened at 5:30pm

*****Administrators Report**

Wood updated the Board on:

Year-end spending. Monthly budget balance reports will be sent this week.

Setting deadline for 2015 Annual Report submissions.

Properly notifying residents when offices will be closed – creating policy.

*****Approve Manifest**

McWhirk moved; Daugherty 2nd; the Board voted to approve the accounts payable/payroll manifest dated Nov. 30, 2015 for week of Nov. 24, 2015 – Nov. 30, 2015 in the amount of \$170,205.05 for accounts payable/payroll. This includes payment on Note for “little red house” in the amount of \$40,293.17 as well as a MRSD payment in the amount of \$123,374.83.

*****Selectmen**

Jameson moved; McWhirk 2nd; the Board voted to sign the TAN (Tax Anticipation Note) given in anticipation of revenues payable in 2016. The TAN is through Savings Bank of Walpole in the amount of \$324,224.00 at 1.6% interest with no prepayment penalty. The \$324,224.00 is the payment to Cheshire County which is due December 17, 2015. Signatures witnessed by Annette Tokunaga/Town Clerk.

Daugherty updated the Board on the 11/24 Planning Board meeting/proposed zoning amendment.

Email from Stone Mountain LLC – reviewed. Jameson moved; McWhirk 2nd; the Board agreed to proceed in the selling of M404 L005, in accordance with RSA **41:14-a**. The Selectmen will sell for the full assessed value.

Zoning violation letter- 3rd notice- reviewed and signed. To be mailed certified/return receipt.

Email, reference blue shed – reviewed.

Wage survey from town of Winchester – reviewed.

Letter from Avitar, reference preliminary 2015 DRA Sales to Assessment Ratio – reviewed.
Board authorizes Avitar to submit report to the DRA.

The Board discussed a possible dedication/ribbon cutting for the completion of Fay Martin Road upgrade. The RCDA has contacted the Board and would like to do something however the Board does not feel that any “ceremony” is necessary. Jameson will ask the RCDA for their proposal and further discussion will take place before a decision is made.

Daugherty discussed IT support. Vendor has submitted an hourly rate for support of \$75.00/hr. on site, \$45.00/hr. on phone and \$15.00/hr. travel. Board needs to decide whether Town is going to go with time/materials or annual contract. Selectmen feel time/material is best option for them and will offer the Town Clerk the option of selecting the best solution for her office. In addition, vendor will install software protection on all computers. Tokunaga would like to further investigate a different option for her office.

Public Appointments

Ed Atkins/Fire Chief met with the Board, reference review of the 2016 budget request. The 2016 request is the same as the 2015 approved budget of \$52,200.00. In addition the chief requested \$20,000 to be added to the Fire Truck Fund and \$5000 to the Public Safety Radio and Communications Fund.

John Boccalini met with the Board, reference joining the “Super Coalition” (pipeline). Also, Boccalini updated the Board on coalition meeting information. The coalition is petitioning to intervene in the NH PUC hearing Liberty Mutual’s latest gas proposals with local towns.

Boccalini discussed bids received for the Gulf sign at the 4 Corners. Board agreed to sell sign and post for \$325.00 with buyer dismantling and removing.

Marcus Beauregard met with the Board, reference updating the Board on requested information on groundskeeping for Parks & Rec. budget request. Figures were discussed.

Beauregard also discussed request from Saint Benedict’s Center for an inspection of the school. Board members to meet at the school 12/5/15 at 9am to go with the Health Officer for the requested inspection.

Beauregard discussed Health officer stipend vs. creating health annual budget.

Jennie Hill met with the Board, reference proposed route change of the pipeline. Hill stated the information is “additional information that leads to the mistrust of Kinder Morgan”. Hill and members discussed writing letters to FERC, newspapers, representatives, etc. disputing the information used for the NED filing.

Meeting adjourned at 8:14pm